February 2024

Title: Child Online Protection Intern

Bureau/Dept/Unit: BDT/DNS/DGS

Supervision: Child (Online) Protection Officer,

Duration: 6 to 11 months maximum

Location: ITU Headquarter

ITU is the United Nations specialized agency for information and communication technologies – ICTs.

We allocate global radio spectrum and satellite orbits, develop the technical standards that ensure networks and technologies seamlessly interconnect, and strive to improve access to ICTs to underserved communities worldwide.

ITU is committed to connecting all the world's people – wherever they live and whatever their means. Through our work, we protect and support everyone's fundamental right to communicate.

Today, ICTs underpin everything we do. They help manage and control emergency services, water supplies, power networks and food distribution chains. They support health care, education, government services, financial markets, transportation systems, e-commerce platforms and environmental management. And they allow people to communicate with colleagues, friends and family anytime, and almost anywhere.

With the help of our global membership, ITU brings the benefits of modern communication technologies to people everywhere in an efficient, safe, easy and affordable manner.

ITU membership reads like a Who's Who of the ICT sector. We're unique among UN agencies in having both public and private sector membership. So in addition to our 193 Member States, ITU membership includes ICT regulators, many leading academic institutions and some 700 tech companies.

In an increasingly interconnected world, ITU is the single global organization embracing all players in this dynamic and fast-growing sector.

1. **Organizational Unit**:

The Telecommunication Development Bureau (BDT) is responsible for the organization and coordination of the work of the Telecommunication Development Sector (ITU-D) of the Union which deals mainly with ICT-focused development policies, strategies and programmes, as well as technical cooperation activities, to promote digital inclusion and drive digital transformation at community, country and regional levels. To effectively and efficiently serve the needs of ITU members, BDT is organized into four functional areas:

- Office of the Deputy to the Director and Field Operations Coordination Department

- Partnerships for Digital Development Department

- Digital Networks & Society Department

- Digital Knowledge Hub Department

The Digital Networks & Society Department (DNS) is responsible for BDT activities in the areas of spectrum management, network development, cybersecurity and emergency telecommunications. This department is also responsible for supporting ITU Member States in their transition to digital societies by providing tools and guidelines to address environmental challenges (in particular, climate change and e-waste), and for promoting innovation, ICT applications/services, digital inclusion and ecosystems, with the ultimate goal to 'leave no one behind'.

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| 1. **Organizational context:** |

The rapid developments in Information and Communication Technologies (ICTs) have increased the opportunities children have access to online, as well as the risks they are presented with. The ITU has been engaging in efforts to better protect and empower children online for more than a decade, notably by facilitating collaborative effort of 80 experts, from different sectors, including government stakeholders, international organizations, NGOs, academia, and the private sector to create the ITU Guidelines on Child Online Protection. These guidelines are a comprehensive set of recommendations for all relevant stakeholders on how to contribute to the development of a safe and empowering online environment for children and young people.

In an effort to build on these guidelines and implement concrete projects in this space, the ITU, in collaboration with the National Cybersecurity Authority (NCA) of the Kingdom of Saudi Arabia, launched in December 2020 a global programme to "Create a Safe and Prosperous Cyberspace for Children". The global programme aims to foster innovative policies, ensure upgrading of skills, promote global dialogue and strengthen global efforts to implement the ITU Child Online Protection Guidelines. A key workstream in this project is capacity building, an effort to make sure that all relevant stakeholders are offered the awareness, knowledge, and skills to effectively creating a safe and empowering online experience for children globally; these include children, parents, carers, educators, social workers, ICT industry and policymakers.

ITU is seeking an intern to support the implementation of ITU led activities and projects related to the Child Online Protection Initiative.

## **Terms of Reference / Internship Objective:**

Under the supervision of the child online protection programme officer and the digital inclusion senior coordinator, the Intern will be assigned to support the Child Online Protection Initiative, and related programming at the global level.

Purpose for the placement:

The main responsibilities of the intern will be related to providing support to leverage ITUs engagement for issues related to Child Online Protection both at the global level and with regard to the implementation of the Child Online Protection Guidelines.

Key functions and accountabilities:

1. Support the development of internal and external communication material
2. Support knowledge and information management
3. Support in coordinating the global implementation of the 2020 Child Online Protection Guidelines
4. Assist in research, contribute to the analysis of information
5. Support event management

Research, Policy and Data Analysis

* Assist in Research on policy and technical issues related to the role of Information and

Communication Technologies (ICTs) in relation to global challenges and Human Rights / Child Rights as well as the global digital divide

* Help to follow up discussions at the UN level in the areas covered by the research, supporting ITU participation at selected ITU and UN events linked with the areas covered in the research, such as Human Rights Council, Committee on the Rights of the Child, among others.
* Participate in the production of briefings, content and background reports to support the development of ITU strategy and position in the issues covered in the research. The content produced may be featured in ITU official documents, communication channels, as well as in future ITU publications.
* Support data gathering on ICT networks, services and applications, as well as on the use of ICTs, organizing, processing and analyzing for ITU databases and websites.

Child Online Protection Project Assistance

* Assist in creating, maintaining and updating the Programme management databases;
* Support towards the improvement of performance management mechanisms and development of cost benefit analyses to measure efficiency and effectiveness of the regional and national projects;
* Support towards the capture, management and analysis of data/information;
* Assist in the administrative management aspects of programme management including but not limited to financial monitoring, review and reporting;
* Using MS Excel, PowerPoint and SharePoint/ Microsoft Teams support in updating data for the existed Programme manage.

1. **Competencies**

**Technical Competencies** *(Examples of technical competencies are knowledge of regulatory frameworks, ERP or project management methodologies, etc.):*

* Basic knowledge and experience specifically on protection and children's meaningful participation online.
* Ability to prepare written material in a clear, concise and meaningful manner.
* Basic knowledge of project management principles and methodologies.
* Good research, drafting and analytical skills.
* Good coordination, and documentation skills.

1. **Qualifications required**
2. **Education**:

First university degree in education, children’s rights, telecommunication, political science or any of the related fields. An advanced degree would be an advantage.

1. **Work experience**:

No work experience is required.

1. **Languages:**  
   Excellent knowledge of English for conducting research, producing documents (drafting and editing) and interacting with partners and beneficiaries of projects. Proficiency in an additional language other than English, especially one of the official languages of the United Nations, would be an advantage.
2. **Training and Learning Elements:**

The intern will acquire excellent knowledge and experience:

Knowledge:

* Ability to create clear and concise communication materials, both internally and externally.
* Knowledge and experience in information management.
* Coordination skills in supporting the global implementation of Child Online Protection Guidelines.
* Research skills, including policy and technical issues related to ICTs and global challenges.
* Ability to analyze information and contribute to data analysis.
* Event management support skills.
* Familiarity with administrative aspects of program management, including financial monitoring and reporting.

Experience:

* Engagement in policy and technical research related to ICTs and human rights, particularly children's rights online.
* Participation in discussions at the UN level on issues covered in the research.
* Contribution to the development of ITU strategy and positions through briefings, reports, and content creation.
* Involvement in data gathering, organizing, processing, and analysis for ITU databases and websites.
* Assistance in creating, maintaining, and updating program management databases.
* Support for performance management mechanisms and cost-benefit analyses of projects.
* Administrative management involvement, including financial monitoring, review, and reporting.