Terms of Reference

Internship

Protection Intern, Protection, MCO Senegal

UNHCR, the UN Refugee Agency, is offering a full-time internship with the Durable Solutions sectionof the Protection Unit at **UNHCR Multi-Country Office in Senegal (Dakar)**.

Established in December 1950, UNHCR is a global organization dedicated to saving lives, protecting rights and building a better future for asylum seekers, refugees, returnees, internally displaced communities and stateless people. Every year, millions of men, women and children are forced to flee their homes to escape conflict and persecution. UNHCR currently operates in over 130 countries, using its long expertise to protect and care for millions.

**Title**: Protection Intern

**Duty Station**: Dakar, Senegal

**Duration**: 6 months

**Contract** **Type**: **Internship**

**Closing** **date for application**:

**Earliest Hire Date**: July 2024

**Target End date:** January 2024

Organizational context

The Senegal Multi-Country Office (MCO) is located in Dakar and covers eight (8) countries, three (3) of which have a UNHCR presence (Benin, Togo and Senegal) and five (5) others where there is no UNHCR presence (Cabo Verde, Gambia, Guinea, Guinea-Bissau and Sierra Leone). It is characterized by diverse contexts with different actors each, the presence of protracted caseloads and opportunities for solutions. Lately, the MCO is also affected by the situation in the Sahel region and its spill over into northern Togo and Benin.

The position

The Protection Intern supports the Durable Solutions Section in the Protection unit in providing quality, timely and effective responses to forcibly displaced persons. S/he may liaise externally with partners on correspondence and/or protection issues as guided by the supervisor.

The Protection Intern also facilitates the scheduling of interviews, updates the tools used for the communication with communities and support in accessing the rights or in identifying appropriate durable solutions for forcibly displaced persons.

Duties and responsibilities

* Provide functional and administrative support in implementing participatory approaches, needs assessments, monitoring, reporting and case management.
* Support assessments on durable solutions through voluntary repatriation, local integration and where appropriate, resettlement.
* Participate in identifying resettlement needs of refugees, in line with Resettlement SOPs
* Assist in updating the electronic databases for resettlement, voluntary repatriation and local integration, in line with Standard Operating Procedures.
* Conduct a mapping of the protection services for the different countries of the MCO.
* Assist in drafting reports, routine correspondence, updating relevant databases and compiling statistics within the Area of Responsibility (AoR).
* Perform other related duties as required.

Minimum qualifications required

In order to be considered for an internship, candidates must meet the following eligibility criteria:

* Be either a recent graduate (having completed their studies within two years of applying) or a current student in a graduate/undergraduate school programme from a university or higher education facility accredited by [IAU/UNESCO](https://whed.net/home.php); and
* Have completed at **least two years of undergraduate studies** in a field relevant or of interest to the work of UNHCR.

**NOTE:** An individual whose father, mother, son, daughter, brother or sister is a staff member of UNHCR, including a Temporary Appointment holder or a member of the Affiliate Workforce, is not eligible for an internship.

Desirable qualifications and skills

* First Required Language is English at B2 level
* French language is required at B2 level
* Good Communication skills

Conditions

It is a full-time role with working hours starting from 8.00am to 5:00pm Monday to Thursday and 08.00 am to 1.30 pm on Friday. The successful candidate will be assigned to support the team in Dakar/Senegal.

**Allowance:** Interns who do not receive financial support from an outside party will receive an allowance to partially help to cover the cost of food, local transportation and living expenses.

How to apply

The UNHCR workforce consists of many diverse nationalities, cultures, languages and opinions. UNHCR seeks to sustain and strengthen this diversity to ensure equal opportunities as well as an inclusive working environment for its entire workforce. Applications are encouraged from all qualified candidates without distinction on grounds of race, colour, sex, national origin, age, religion, disability, sexual orientation and gender identity.

UNHCR does not charge a fee at any stage of its recruitment process (application, interview, meeting, travelling, processing or training.

We welcome applications from candidates with a refugee or stateless background.