



UNIVERSITY OF MALAYA
STUDENT EXCHANGE PROGRAMME (UMSEP)

Application Form For Inbound Programme
As Non-Graduating Student

Please read the form carefully and fill in all sections before submitting it to the **International Student Centre (ISC), Level 1, Block D, Perdanasiswa Complex, University of Malaya** in **two (2)** copies. Application must be accompanied with copies of relevant certificates/transcripts and supporting documents. Omissions and illegible applications will not be processed.



A. APPLICANT'S PARTICULARS

Full Name (in block letters): XIAO MING			
Permanent Address: No.25 Wenyi road, Beilin district, Wei Yang District, Xi'an City, Shaanxi Province, China			
Mailing Address: No.25 Wenyi road, Beilin district, Wei Yang District, Xi'an City, Shaanxi Province, China			
Date of Birth:2003-11-03	Gender: F (M / F)	Nationality: China	
Tel. No.: 15891887777	Fax No.:	E-mail Address: xixihaha123@sina.com	
Passport No.:EL0325111	Date of Issue:24 OCT 2023	Place of Issue: SHAANXI	Date of Expiry:23 OCT 2023
Person to Contact (in case of emergency): Zhang San		Relationship: mother	
Address: No.25 Wenyi road, Beilin district, Xi'an City, Shaanxi Province, China		Tel. No.:18625251122	Fax. No.:

B. APPLICANT'S ACADEMIC PARTICULARS

Name of Home University: Xi 'an University of Science and Technology (该项填写自己学校国际处负责老师的信息)	
Address: No.48 Shaangu Avenue,Lintong District,Xi'an City,Shaanxi Province,China	
Name of Officer to contact:Liu Linjing	Designation:International Department
Tel./E-mail/Fax:83858145	
Current Program of Study: <input checked="" type="checkbox"/> Bachelor/Master/Ph.D	Year of Study:3rd
(please specify specialization, if any): Bachelor of Urban and Rural Planning	
Are you a recipient of any scholarships/loans?	Yes / <input checked="" type="checkbox"/> No
If yes, name the sponsor:	
Does your University have an agreement signed with the University of Malaya?	<input checked="" type="checkbox"/> Yes / No
Year signed:2024	Year renewed:

C. COURSES APPLIED

Faculty	Course Code	Course Title	Credit Hours
BUILT ENVIRONMENT	BIB2011	BUILDIN G PROCUR EMENT & SPECIFIC ATION	3
BUILT ENVIRONMENT	BIA1027	HISTORY OF WORLD ARCHITE CTURE	2
BUILT ENVIRONMENT	BIB3009	CONSTR UCTION LAW	2
LANGUAGES AND LINGUISTICS	GLT1019	LET'S SPEAK	2
LANGUAGES AND LINGUISTICS	GLT1020	FUNDAM ENTAL WRITING	2
CREATIVE ARTS	RIC2022	TAI CHI	3
LANGUAGES AND LINGUISTICS	GLT1018	PROFICI ENCY IN ENGLISH I	2
Research Topic (if applicable):			
Period of study applied (month/year) From:2025.03		To: 2025.07	
Are you required by your home university to take the examinations for credit transfer. (if yes, attach a support document from your home University) <input checked="" type="checkbox"/> Yes / No			
Reasons for applying to study at University of Malaya: (please attach with the application form)			

D. AIRPORT PICKUPDoes your group need an airport pickup service when you arrive? ☒ **Yes / No**If your answer is **Yes**, please fill up the details of your flight:

Date of Arrival:

Expected Time of Arrival:

Place to pick up: **KLIA / LCCT / KL SENTRAL**
Others, please specify:**IMPORTANT***

- Kindly take note that airport pickup service is arranged only for group consisting at least **10 or more students**.
- Please email the flight details at least one week before your departure date to:
useinwin@um.edu.my or noor_azam@um.edu.my

E. ON CAMPUS ACCOMMODATIONDo you need accommodation during student exchange programme? ☒ **Yes / No****ACCOMMODATION INFORMATION**

- The offer for accommodation comes with basic facilities (Mattress, bed, study table, chair, cupboard and fan)
- Common facilities include toilet, bathroom and pantry which provides iron and kettle.

IMPORTANT*

- Accommodation facilities are provided on the basis of student's arrival date, booking period and **NOT** on the preferences of individual student.
- If your answer is **NO**, University of Malaya will not be held liable or responsible for any other accommodation arrangements.
- The accommodation offered is subject to availability. By answering **YES** in this form does not mean that your accommodation is confirmed.

F. INSURANCE MATTERS

Please ensure that you provide proof of insurance from your Home Country which covers the following benefits:

- Death
- Personal Accident
- Repatriation

I certify that I:

- have read, fully understand and accept the conditions in the "Application Information for Admissions as a Non-Graduating Student";
- made true and correct statements in my application, or the application will be invalid and;
- understand and agree that the University of Malaya reserves the right to reject this application, withdraw the offer of admission or terminate my admission as a non-graduating student, if there is any breach of these or any other conditions established by the University.

.....Xiao Ming.....
Signature

.....2024.04.08.....
Date